

24 March 1959

25X1A9a

Chief

25X1A6a

Dear Roland:

Subject: Request for Reclassification of Clerk-Typist Position

25X1A9a We have delayed answering [redacted] memo of 29 December until we had a clearer understanding of a new policy in effect here. At the present time any reclassification upward must be compensated by a corresponding one downward. Thus if the Clerk-Typist position were upgraded to a GS-5, a GS-5 elsewhere in the Division would have to be downgraded to a GS-4.

Since several reclassifications have been pending for some months, we feel they must be resolved before we recommend additional ones. Therefore no action will be taken on the [redacted] recommendation until a later date. You may wish to raise the question again in six months if you still consider the reclassification justified.

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Sincerely,

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Chief, [redacted] 25X1A8a

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cc: [redacted]

25X1A9a [redacted]/amf

Document No.	344
No Change in Class.	<input checked="" type="checkbox"/>
Reclassification	<input type="checkbox"/>
Class. Changed to:	TS
Next Review Date:	
Auth:	HR 78-3
Date:	040679
By:	010756

This document part of classified integrated file. NAME CHECK required prior to individual classification action.